



## Volunteer Expectations

Thank you so much for your interest in volunteering at Seton Medical Center Harker Heights (SMCHH). We are very proud of our new hospital, our program and the wonderful service our volunteers provide. Please note the following requirements for volunteering at SMCHH:

- We ask all volunteers to make at least a six month commitment.
- All volunteers are required to complete a scheduled hospital orientation program prior to beginning their service.
- All volunteers are required to wear an assigned uniform (ladies- blue smock and gentlemen- blue vest) with white shirt, khaki pants and a Volunteer ID Badge. Ladies may also choose to wear a khaki skirt provided they are knee length or longer.
- All volunteers are required to wear non-slip/rubber soled footwear with closed toe and heel.
- Teen volunteers ( 17 years of age or older) are required to wear an assigned uniform T-shirt, khaki pants and Volunteer ID Badge.
- All volunteers will agree to a criminal background check. This process will be provided by the Texas Department of Public Safety.
- Adult and College volunteers are required to meet with Infection Control nurse prior to volunteering. The Infection Control nurse will require proof of your immunization records. If you do not have those records, you may be subject to receive immunization shots as well as two TB tests. The hospital's infection control nurse is available to administer these.
- Teen volunteers are required to go to Occupational Health before volunteering. They must show proof of their immunization records as well as receive and show proof of two TB tests.
- Please arrive at least ten minutes prior to your shift.
- We ask that you sign-in and out for each shift in the Volunteer Office.
- Please refrain from using your cell phone or texting while volunteering. If you have an emergency situation, and you must use your phone, please step away from your assigned area.

Thank you again for your interest in volunteering at SMCHH. Your service truly makes a difference in the lives of so many patients and their families as well as our community.

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